

Facilities Committee Meeting
Central office
July 16, 2014 / 4:00pm
Minutes

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. B. Attendance - J. Lindsay, B. Merkle, L. Christman, T. Bergey,
S. Knoll

II. APPROVAL OF MINUTES OF May 21, 2014

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

Busing & Routing

- This is the first year that Brandywine has performed all routing. All is going well. The preliminary routing is complete, Mrs. Knoll is auditing, drivers are driving the routes.
- Bus cards will be mailed out the week of August 4th, 2014. Final approval for routes will be brought to the school board on August 11, 2014.
- Norman's Bus Service provides specialized routing for small non-public schools and Special Education. These contracts will be brought to school board after all needs have been identified.

High School Power Failure / Graduation

- Power was lost in the High School on Thursday June 12, 2014. Construction prints pointed to transformer failure but were incorrect.
- Failure was traced to a capacitor on the chiller and wire issues. Parts can be delivered by the start of school, \$10,000.00 The switchgear will be tested and the problem identified this summer.
- Lack of air-conditioning and fire concern from an unknown issue was the reason for changing the graduation venue.

Demand Response Shutdown

- On July 23, 2014 PJM will issue a mandatory shutdown. The main switchgear at the high school will not be utilized. The payment of 2014-2015 will be approximately \$40,000.
- This is the last year of the contract for Demand Response.

Living Memorial Park IPM

- A resident contacted the district with concerns that the park was not following Integrated Pest Management (IPM) protocol that is an amendment to school code and unique to Public Schools. Sweet, Stevens, Katz and Williams (district solicitors) determined the park property is bound by school code. All IPM requirements apply.
- The park and school district will work together to ensure all requirements are met. On July 15, 2014 Mr. Bergey met with the Park's board to explain coordination.

Athletic Areas

- This summer dryject was injected in the baseball, hockey, and softball fields. The baseball, hockey, football and soccer fields had a broadleaf and crabgrass control application. The football field also received grub control.
- Bubbles in track will be repaired before school starts in August.
- Athletics purchased new pole-vault and high jump mats and standards.

Lower Milford Roof

- June 23, 2014 work began on the Lower Milford roof, work is progressing smoothly with good quality. Rain has been a challenge. They have been working on Saturdays and Sundays. The roof deck is in good condition. Substantial completion is expected the week of August 4, 2014.

Liberty Bell Asphalt

- Work began on July 16, 2014, the contractor committed to complete within three weeks. We are currently working through clearance issues and minor damage.

Chiller / Energy Conservation ESCO Project

- This project will be closed out before the beginning of school. Savings have been seen in the work done to date. The final installation punch list will occur Friday July 24th.
- Controls have been a challenge – Thanks to Sean McKenna all on track.

Middle School Security Cameras

- Camera are being installed around the full perimeter including stadium entrance and concession area. Materials arrived last week. Installation to begin later next week with completion prior to the start of school.

PP&L Rebate

- Act 129 requires electric companies to provide rebates and grants for energy conservation. Demand response, Continuous Energy Improvement, and free lighting total approximately \$120,000 for the district.
- Through the ESCO project and submitting required paperwork to PPL, SLSD will be receiving at least \$40,800 in rebates.

Intermediate School Brick

- Brick repair began at the Intermediate School on July 10, 2014. All spalled brick are being cut out with new replacing them. Breslin facilitated and Watsontown brick is paying all costs.
- The repair is expected to take three to four weeks with a commitment to be complete by August 15, 2014

Architect RFP & Presentation

- REMINDER – Special facilities Committee meeting will be held at the Intermediate School, 4:00pm on July 30, 2014, for the purpose of reviewing proposals and hearing presentations from:

KCBA Architects

Gilbert Architects

Breslin, Ridyard, Fadero Architects

Lower Milford Elementary School Water and Wastewater Treatment Facility Base Operations Agreement

- Cawley Associates has been providing excellent service over the past year and a half. A renewal was offered with no cost increase with a yearly cost of \$10,500. Prior contracts with another vendor had yearly costs of \$32,000 and \$27,000. Renewal was approved at the July 14, 2014 board meeting.

Security Services Contract

- Renewal was approved at the July 14, 2014 board meeting with all fees being held without increase. Lehigh Law attends games and graduation – just to name a few.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT

Following is a list of projects planned for completion this spring and summer. All falls in the general budget and are being shown for information purposes only. Discussion is not planned. Specific questions will be addressed on any items.

- **High School Sign along 309** – PO issued in May - Sealed drawings to be received this week – waiver application, hearing and permits pending before purchase.
- **Middle School Curtains** – PO Issued – To be installed in September – Existing: - dry rotting – installed 1969 – many repairs yearly – require fire retarder.
- **Mower** – Replacement – Problems with 10 year old LB mower – New to grounds and 3 year old to LM.
- **Track Repair** – PO issued to be completed in August - Subsurface water causing bubbles in track. 35 found - 2013 was not an issue – 2012 issues. Part of yearly maintenance – Repair cost approximately \$7,000.
- **Asphalt Repair** – PO issued \$7,625 - Winter was horrible on asphalt. Cracks will be sealed and pot holes repaired.
- **Cafeteria Table Replacement** – Complete - Cafeteria table replacement plan – safety concern – 10 will be replaced at the Middle School.
- **Building Numbering** – Safety recommendation – reflective numbering for doors and windows – have all numbers – to be installed before end of May.
- **Continuing Energy improvement** – Continued efforts reported out in the Superintendent's report.
- **Carpet** – PO issued for asbestos removal and VCT tile installation at the High School.
- **Water Heater Replacement** – Complete - Liberty Bell – replace bad now replace second as needed
- **High School Stage Extension** – PO Issued - researching options to permanent wood construction
- **Middle School Roof Repair** – most seams bad – re-seam about \$2,000 this year – roof has 5 years life remaining.
- **LM Brick Repair** – PO Issued – Work to occur this week. Damage during snow removal
- **Summer Help** – All summer help are working out very well across the district.
- **Air Quality Testing** – Random Air Quality testing is performed at all buildings. Results are a lead indicator for developing problems associated with HVAC and building maintenance.
- **Identify Phone Lines to Reduce** – Exact number of phone lines will be identified in each building and the district will be provided recommendations on savings resulting from VOIP.
- **Detention Basin Repair** – PO issued to Semmel – Semmel will install RIP-RAP to stop erosion and potential loss of basin's liner.
- **Playground Inspections** – Support staff inspect playgrounds, replace mulch and repair every year.
- **High School Foundation** – Gap between asphalt and foundation is allowing water into basement. Moisture and mold is a concern. This will be corrected.
- **High School Asphalt damage** – Food delivery truck lost oil and damage asphalt. Working with vendor to resolve.